



NOTICE OF PUBLIC MEETING

CITY COMMISSION WORK SESSION

DUNEDIN CITY HALL, 737 LOUDEN AVENUE

JUNE 18, 2024

9:00 AM

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. PRESENTATIONS

- 1.a. [SUPPLEMENT: 2024 Juneteenth Proclamation](#)
Commission proclamation to commemorate Juneteenth in Dunedin, and Staff presentation to discuss related activities.
EXHIBIT: [A. Juneteenth Proclamation 2024.pdf](#)

CITIZEN INPUT

2. CONSENT AGENDA

- 2.a. [Approve the Minutes for the:](#)
[A. 5/14/2024 Work Session](#)
Staff recommends to approve the minutes for the meeting identified above.
EXHIBIT: [A. 05-14-24 WS Minutes.pdf](#)
- 2.b. [Board and Committee Appointments](#)
A. Housing Authority
- Appoint Robert Henion to a partial regular term ending 2/1/2027
EXHIBIT: [A. HA Applicant Packet.pdf](#)
- 2.c. [Public Art Project: Signal Box Wraps \(Patricia Avenue, Main Street & S.R. 580\)](#)
Recommend approval of design and installation to proceed with Signal Box wraps for 3 traffic light boxes on Patricia, 1 traffic light box on Main Street, and 10 traffic light boxes on S.R. 580.
EXHIBIT: [A. Signal Box Presentation June 2024.pdf](#)

- EXHIBIT:** B. ACAC Committee Support Memo Signal Box Wrap.pdf
- 2.d.** Award of Bid #24-1262 for the Heather Ridge Drainage Improvements to Shenandoah General Construction, LLC, of Pompano Beach FL, in the amount of \$125,664.
Staff recommends award of Bid #24-1262 to Shenandoah General Construction, LLC, of Pompano Beach FL, in the amount of \$125,664.
EXHIBIT: A. Purchase Agent Memo Bid 24-1262 Heather Ridge Drainage Improvements Project.pdf
EXHIBIT: B. Bid Tab 24-1262 Heather Ridge Drainage Improvements.pdf
EXHIBIT: C. Budget Amendment - Heather Ridge Drainage Project.pdf
EXHIBIT: D. Heather Ridge Control Structure Plans.pdf
EXHIBIT: E. Heather Ridge Temporary Right-of-Entry.pdf
- 2.e.** Department of State- Division of Historical Resources Small Matching Grant Agreement for Citywide Historic Resources Survey Phase III Amendment
Approve the amendment to extend the length of agreement to August 30, 2024.
EXHIBIT: A. 24.h.sm.200.001 GAA Executed SW-9.pdf
EXHIBIT: B. 24.h.sm.200.001 Amendment 1, Unsigned.pdf
EXHIBIT: C. Dunedin Historic Survey Phases Map_05.07.21_v2.pdf
- 2.f.** Water & Wastewater Utility Revenue Sufficiency Study
Award of a Water & Wastewater Utility Revenue Sufficiency Study to Raftelis Financial Consultants, Inc., of Maitland, FL, via a "piggyback agreement" based upon the City of Daytona Beach RFP #19632, in the amount of \$55,620.
EXHIBIT: A. Raftelis - W & WW Utility Revenue Sufficiency Study 2024 (Piggyback Agreement - Exhibit B).pdf
EXHIBIT: B. Piggybacking Agreement for Water & Wastewater Utility Revenue Sufficiency Study (Approved-As-To-Form by JRC).pdf
EXHIBIT: C. Purchasing Agent Memo (6-7-24) - Raftelis - Utility Rate Study 2024 (W & WW Fund).pdf
EXHIBIT: D. Raftelis Signatory Authority (01-23-24).pdf
- 2.g.** Charter Spectrum Costs for Skinner Blvd. Undergrounding
Staff recommends approval of Charter Spectrum invoice # BHNCNST-1913 in the amount of \$142,528.31 to underground their infrastructure as part of the Skinner Blvd. Complete Streets Urban Corridor Improvement Project.
EXHIBIT: A. Utility Work Schedule_Spectrum_447535-1
EXHIBIT: B. Final Invoice_Spectrum_BHNCNST-1913 - 4050312
EXHIBIT: C. Budget Adjustment, Skinner Improvements (Spectrum undergrounding).pdf
- 2.h.** Award of Bid #24-1265 WWTP 10,000 Gallon Diesel Fuel Storage Tank Replacement Project, to Don Wood, Inc., of Orlando, FL, in the amount of \$337,876.
Commission approval of the award of Bid #24-1265 WWTP 10,000 Gallon Diesel Fuel Storage Tank Replacement Project, to Don Wood, Inc., of Orlando, FL, in the amount of \$337,876.
EXHIBIT: A. Purchasing Agent Memo - Bid 24-1265.pdf

- EXHIBIT:** [B. Bid Tabs - Bid #24-1265 - WWTP 10,000 Gallon Diesel Tank.pdf](#)
- EXHIBIT:** [C. Bid Submittal - Don Wood, Inc..pdf](#)
- EXHIBIT:** [D. BA-BT Request Form - WWTP 10,000 Gallon Diesel Tank.pdf](#)

- 2.i.** [Award of Bid #24-1266 - Furnish & Install Granular Activated Carbon, in the estimated annual amount of \\$139,210.](#)
 Award of Bid #24-1266 - Furnish & Install Granular Activated Carbon, to Carbon Activated Corporation (CAC) of Blasdell, NY, in the estimated annual amount of \$139,210.

- EXHIBIT:** [A. Purchase Agent Memo - Bid 24-1266.pdf](#)
- EXHIBIT:** [B. Bid Tabulation - 24-1266 Furnish and Install GAC.pdf](#)
- EXHIBIT:** [C. Bid Submittal - Carbon Activated Corporation.pdf](#)

- 2.j.** ["After-The-Fact Ratification" of an Emergency Purchase Order to WAPRO USA for ten \(10\) "In-Line" Tidal Valves for Baywood Shores, in the amount of \\$69,762.](#)
 Staff recommends approval of an "After-The-Fact Ratification" of an Emergency Purchase Order (PO) #240764, dated June 5, 2024, in the amount of \$69,762 to WAPRO USA, of Chicago, IL, for the purchase of ten (10) "In-Line" Tidal Valves for use in the Baywood Shores community.

- EXHIBIT:** [A. _Emergency PO Memo, Baywood Shores Tidal Valves.pdf](#)
- EXHIBIT:** [B. _Budget Adjustment, Stormwater Tidal Valves.pdf](#)
- EXHIBIT:** [C. _Pennonni Executive Summary Memorandum_Baywood_Shores_Tide_Valve_Drainage_Evaluation.pdf](#)
- EXHIBIT:** [D. _WAPRO Quote Wastop valves.pdf](#)
- EXHIBIT:** [E. Ferguson Water Works Quote Wastop valves.pdf](#)
- EXHIBIT:** [F. PO 00240764 06-02-24.pdf](#)

3. ACTION ITEMS

- 3.a.** [Additional Funding Request – Skinner Blvd. Complete Streets Urban Corridor Improvement Project](#)
 Motion to Approve Additional Funding for Construction of Skinner Blvd. Complete Streets Urban Corridor Improvement Project
- EXHIBIT:** [A. Staffing_Skinner Budget Amendment to Bid CRA_9am Version.pdf](#)
 - EXHIBIT:** [B. Skinner Improvements Memo rev 06 03 24.pdf](#)
 - EXHIBIT:** [C. Budget Adjustment_Skinner_Additional Funds Needed.pdf](#)
 - EXHIBIT:** [D. Signed Skinner LFA_4_29_24.pdf](#)
- 3.b.** [Dunedin Golf Club Food, Beverage and Banquet Services Limited Facility Lease](#)
 Approve the Limited Facility Lease Agreement for the Dunedin Golf Club Food, Beverage and Banquet Services with Noonan!, LLC of Dunedin, Florida.
- EXHIBIT:** [A. DCG Final Lease and Operating Agreement Final - Signed by Noonan.pdf](#)
 - EXHIBIT:** [B. Highland House Presentation.pdf](#)
- 3.c.** [Consultant CCNA Agreement Service Authorization with Toole Design for the Land Development Code Update Project for an amount not to exceed \\$374,005](#)
 Staff recommends authorization of the attached Consultant CCNA Agreement

Service Authorization in the amount not to exceed \$374,005 and recommend Toole Design Group to provide services to update the Land Development Code. (Exhibit A).

EXHIBIT: [A. 2024 0502 Toole Design Service Authorization LDC Signed.pdf](#)

EXHIBIT: [B. 2022 1006 BPI LDC Update.pdf](#)

EXHIBIT: [C. 2022 1006 CC Mtg Minutes 2.b. Resolution 22-20 FY 2023-2028 Business Plan Adoption.pdf](#)

EXHIBIT: [D. 2023 0516 CC Staffing Memo RFQ23-1221 Plg Consultants Services.pdf](#)

EXHIBIT: [E. 2023 0516 CC Minutes RFQ23-1221 Plg Consultants Services.pdf](#)

- 3.d.** [Annual Comprehensive Financial Report for the Year Ended September 30, 2023](#)
Staff recommends to accept City's Annual Comprehensive Financial Report for Fiscal Year Ended September 30, 2023.

EXHIBIT: [A. City of Dunedin End Comm Letter FY23.pdf](#)

EXHIBIT: [B. Dunedin ACFR FY2023.pdf](#)

EXHIBIT: [C. Dunedin Council Presentation FY23.pdf](#)

- 3.e.** [The proposed agenda for July 9, 2024 Work Session](#)

Staff recommends approving the proposed agenda for the July 9, 2024 Work Session.

EXHIBIT: [A. July 9, 2024 Proposed Agenda.pdf](#)

4. WORKSHOP ITEMS

- 4.a.** [FY 2025 City Commission Line Item Budget Discussion](#)

Topic for Discussion

EXHIBIT: [A. FY 2025 City Commission Budget Summary.pdf](#)

EXHIBIT: [B. FY 2025 City Commission Budget Detail.pdf](#)

- 4.b.** [Dunedin Public Library Strategic Plan 2024-2027](#)

Share presentation with the Commission of the process for the Library survey, review, and update of the Library Strategic Plan for 2024-2027.

EXHIBIT: [A. Dunedin Public Library Survey Questions 2023.pdf](#)

EXHIBIT: [B. Dunedin Public Library Survey 2023 Results.pdf](#)

EXHIBIT: [C. Library Strategic Plan \(2020-2023\) Goals & Objectives Report Card \(Jan. 2024\).pdf](#)

EXHIBIT: [D. Dunedin Public Library Strategic Plan \(2024-2027\).pdf](#)

EXHIBIT: [E. Library Strategic Plan \(2024-2027\) PowerPoint Presentation.pdf](#)

5. INFORMATIONAL ITEMS

- 5.a.** [Commission Discussion](#)

The Commission share topics of concerns or future issues they wish to address.

- 5.b.** [City Clerk's Update](#)

City Clerk's Update

- 5.c. [City Manager's Update](#)
City Manager's Update on Toronto and Scotland trips

EXHIBIT: A. [Travel Memo 2024.pdf](#)
EXHIBIT: B. [Commission Travel budget 2024.pdf](#)

- 5.d. [City Attorney's Update](#)
City Attorney's Update

- 5.e. [Commission Comments](#)
The Commission shares events attended, announcements, liaison updates, etc.

ADJOURN MEETING

6. DUNEDIN PUBLIC PARTICIPATION & DECORUM RULES

Note: Please put cell phones and pagers on silent or vibrate during the meeting. This meeting is televised; therefore, you may appear on TV at any time.

Public Appearance: CITIZEN INPUT is for comments from members of the audience regarding items not listed on the agenda for this meeting (please give name and address and limit all comments to a maximum of three minutes).

AS FOR ITEMS ON THE AGENDA individual speakers are limited to a maximum of three minutes. A Representative of a group consisting of 5 individuals who are present during the meeting may speak on behalf of the group for up to 10 minutes at the Chair's discretion. To do so, the individuals must have waived their time to the representative by providing their name and address on the back of the comment card.

Appeals: Per Florida Statute 286.0105 - If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Disability Provisions: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3043.

COPIES OF THIS AND ALL COMMISSION AGENDAS ARE AVAILABLE TO THE PUBLIC AT THE OFFICE OF THE CITY CLERK, 737 LOUDEN AVENUE, ON THE MONDAY PRIOR TO

THE MEETING DATE. COPIES ARE ALSO AVAILABLE ON THE CITY'S WEBSITE AT WWW.DUNEDINGOV.COM.